

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

## **DURANT AIRPORT AUTHORITY/ DAA**

**6:00 PM**

**Roscoe J. Hatfield  
Council Chambers, 300  
West Evergreen, Durant,  
Oklahoma  
AGENDA**

**March 14, 2017**

**DURANT CITY HALL  
300 W. EVERGREEN, DURANT, OK  
ROSCOE J. HATFIELD COUNCIL CHAMBERS**

### **CALL TO ORDER**

### **ROLL CALL**

### **ORDER OF BUSINESS**

#### **1. Consent Items**

- a. Consider Approval of Regular Meeting Minutes of February 14, 2017

#### **2. Consider Items Removed from Consent**

#### **3. Information Items**

- a. Durant Regional Airport Monthly Report - February 2017

#### **4. Citizen Comments on Non-Agenda Items**

*Citizens wishing to address the council regarding matters which are not listed on the agenda will be required to sign up no later than 5 minutes prior to the scheduled starting time of the meeting. The sign-in sheet will contain space for citizen's name, address, phone number, and topic to be discussed. In this way, city staff will be able to follow-up on any issues presented if necessary.*

#### **5. Administration**

#### **6. New Business**

### **ADJOURNMENT**

#### **CERTIFICATE**

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 17th day of November, 2016 and that an agenda of said

meeting was posted at the place of such meeting at 11:40 a.m. on the 10th day of March, 2017.

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Cynthia J. Price, City of Durant



# The City of Durant

## Office of City Clerk

### Memorandum

**Date:** 3/7/2017  
**To:** Airport Authority  
**From:** Cynthia J. Price, City Clerk  
**Re:** Consider Approval of Regular Meeting Minutes of February 14, 2017

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### Council Information / Action Requested

Approve Regular Meeting Minutes of February 14, 2017

### City Staff Information / Action Follow-up, if Council authorizes this action:

#### ATTACHMENTS:

Description	Type	Upload Date
Minutes - 2.14.2017	Exhibit	3/7/2017

Agenda posted on Durant City Hall Entry Door at This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 17th day of November, 2016 and that an agenda of said meeting was posted at the place of such meeting at 3:19 p.m. on the 10th day of February, 2017.

**MINUTES OF THE REGULAR SCHEDULED MEETING OF DURANT AIRPORT  
AUTHORITY OF February 14, 2017 AT 6:00 PM, Roscoe J. Hatfield Council  
Chambers, 300 West Evergreen, Durant, Oklahoma**

**CALL TO ORDER**

Chairman Hoffman called the meeting to order at 8:30 p.m.

**ROLL CALL**

Present: Trustee Chad Hitchcock	City Attorney Pat Phelps
Trustee Billy L. Orr	City Manager Tim Rundel
Trustee Jerry Tomlinson	Accounting Specialist Paige Murray
Vice-Chairman Destry Hawthorne	
Chairman Stewart Hoffman	(*denotes partial attendance)

Absent: City Clerk Cynthia J. Price

Chairman Hoffman declared a quorum.

**1. Consent Items**

*To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.*

a. Consider Approval of Regular Meeting Minutes of January 10, 2017

b. Consider Approval of Special Called Meeting Minutes of January 26, 2017

Approved

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to approve consent items as presented. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Orr, Tomlinson

**2. Consideration Items Removed from Consent**



### **3. Information Items**

- a. Airport Manager Monthly Report - January 2017

### **4. Citizen Comments on Non-Agenda Items**

There were no citizen comments.

### **5. New Business**

There was no new business.

### **Adjournment**

Motion was made by Chad Hitchcock and seconded by Destry Hawthorne to adjourn meeting. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Orr, Tomlinson



# The City of Durant

## Office of City Clerk

### Memorandum

**Date:** 3/9/2017  
**To:** Airport Authority  
**From:** Dewayne Williams, Fixed Base Operator  
**Re:** Durant Regional Airport Monthly Report - February 2017

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### Council Information / Action Requested

### City Staff Information / Action Follow-up, if Council authorizes this action:

#### ATTACHMENTS:

Description	Type	Upload Date
Monthly Report - February 2017	Exhibit	3/10/2017
Precision Approach Path Indicator Light Picture	Exhibit	3/10/2017
Parking Lot Picture	Exhibit	3/10/2017



Durant Regional Airport Eaker Field

Airport Managers Monthly Report

Dewayne Williams, F.B.O.

- Fuel Sales – February 2017  
Avgas 100 Low Lead (100LL) – 2,127 Gallons  
Jet A w/prist (Deicing additive) – 6,246 Gallons
- Hangars  
100% Occupancy
- Community Hangar  
Window panes replaced in all sliding doors.
- Maintenance Issues  
PAPI light repairs completed Wednesday, 3/8/17.  
Parking lot painted.  
Roof repaired.
- Questions/Concerns/Comments?
- Thank you.









NT  
SPORT  
AKER FIELD

RESERVED  
PARKING  
VAN  
ACCESSIBLE

RESERVED  
PARKING  
WHEELCHAIR

FIRE LANE NO PARKING

FIRE LANE NO PARKING